

CAPE GIRARDEAU ROAD RUNNERS CLUB  
2020 AGREEMENT FOR USE OF TIMING EQUIPMENT, CALIPHONE, AND ENTRY FORM  
SUBMISSION

\*\*\*\*To reserve the clock, please submit as early as possible before your race starts\*\*\*\*

As part of its goal to support and encourage local running events, the Cape Girardeau Road Runners Club makes available timing and finish line equipment for use at area races. The following conditions apply to the use of that equipment.

1. The following fees will be charged for use of the timing equipment, which includes electronic hand held thermal paper printer timers and large finish line clock.  
Single Race under 5 miles (8K) .....\$125  
Single Race over 5 miles (8K).....\$150  
Dual race distances up to 10K (timed)....\$175  
Race over 10K (Half Marathon etc) add .....\$100

**A \$15 discount will be applied to races whose Race Director is a current Cape Girardeau Road Runners Club member. (One discount per race director/year)**

2. A Club member, who has been trained as an “official timer”, will transport and operate the timing equipment. This official timer will be responsible for setting up and operating the equipment at the event. In most cases, the official timer will require one race official to assist him.
3. If a race is **twenty miles or more one-way** from Cape Girardeau, a fee of .51 cents per mile (Current IRS rate) for **all miles** will also be charged, and should be added to total amount due. The mileage should be **computed as round trip** using map quest from 320 N Frederick St. Cape Girardeau, MO to the race address.
4. If you provide a PDF of your signup form or link to a registration website we will email that information to our members and post it on our Social Media at no charge. We must receive the form/link **2 months prior** to your event in order to have it sent out.
5. A small califone pa system is available for a fee.
6. Payment for equipment rental is due in full upon submission of the contract.
7. Race Cancellation Policy
  - Race cancelled at least 14 days in advance 50% refund
  - Between 13 days and 72 hours 75% cancellation fee plus any expense occurred
  - Less than 72 hours no refund

---

Please complete, sign and mail in the next page with appropriate payment to

Cape Girardeau Road Runners  
Clock Contract  
P.O. Box 2325  
Cape Girardeau, MO 63702

**Official Contract**  
**Agreement with Cape Girardeau Road Runners to time the following event**

As an official representative of the organization sponsoring the event, I have read and agree to the terms and conditions described on page one of this form. This information will be posted for people to contact.

Date \_\_\_\_\_ Name \_\_\_\_\_ Signature \_\_\_\_\_  
(print)

Name of Event \_\_\_\_\_

Race Distance \_\_\_\_\_ Date of event \_\_\_\_\_ Start Time \_\_\_\_\_

<p>Information to be placed on website/race calendar</p> <p>Race Director _____</p> <p>Are you a First Time Race Director? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Address _____ _____</p> <p>Telephone _____</p> <p>E-mail _____</p> <p>Race Benefits (if fund raiser) _____</p> <p><b>Race Website</b> _____</p>	<p><b>Please send contract and payment to:</b></p> <p>Cape Girardeau Road Runners Clock Contract P.O. Box 2325 Cape Girardeau, MO 63702</p> <p>Credit Card Payments are available upon request. A small service fee will apply.</p>
--	---

Upon receipt and scheduling of your race, the race director will be contacted for confirmation.

Detailed directions to the race start:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Clock and mileage	
<b>Clock Rental (select race distance)</b>	
Single Race 5 miles (8K) or Less.....	\$125 _____
Single Race over 5 miles (8K).....	\$150 _____
Dual race distances up to 10K (timed).....	\$175 _____
Race over 10K (Half Marathon etc) additional...	\$100 _____
(Any other distances please contact Cape Girardeau Road Runners)	
Total Round Trip Mileage _____ miles @ .51 =	_____
(Any race 20 miles or over one way)	
(Include all mileage)	
Total .....	_____
Cape Girardeau Road Runner	
Race director member discount (subtract \$15)...	_____
Total cost.....	_____

**Optional services:**

PA System.....\$35.00 = \_\_\_\_\_

**Total Enclosed**

\_\_\_\_\_